



## Job Description

### Details of Post

➤ Title:	Class Teacher
➤ School:	Stokesay Primary School
➤ Reporting to:	Class Teacher/ Head Of School
➤ Main Workplace:	Stokesay Primary School
➤ Salary:	MPS

### **Teacher (Primary) Job Description**

#### Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

### **Duties and responsibilities**

#### **Teaching**

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils through high-quality teaching
- Demonstrate good subject and curriculum knowledge and a clear understanding of progression



- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment to inform teaching
- Adapt teaching responsively to meet the strengths and needs of all pupils, including those with SEND, disadvantaged pupils and pupils with EAL
- Use adaptive teaching approaches, including modelling, scaffolding and appropriate concrete and pictorial resources, to secure understanding and independence
- Participate in arrangements for preparing pupils for internal and external assessments and statutory tests, where relevant

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated and consistent outcomes
- Support whole-school priorities, including curriculum development, inclusion and personal development
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, ensuring a good and safe learning environment
- Apply the school's behaviour approach consistently, reinforcing shared values and expectations

### **Professional development**

- Take part in the school's appraisal procedures



- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

### **Communication**

- Communicate effectively with pupils, parents and carers

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out professional duties and responsibilities

### **Management of staff and resources**

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

### **Safeguarding**



- Work in line with statutory safeguarding guidance (including Keeping Children Safe in Education and Prevent) and the school's safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Maintain professional curiosity and act promptly on any safeguarding concerns, recording and reporting in line with school procedures
- Promote the safeguarding of all pupils in the school

### **Other information**

This job description reflects the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks. The postholder may be required to carry out other duties appropriate to the level of the role, as directed by the Head of School or line manager.

### **Person specification**

#### **Qualifications and experience**

- Qualified teacher status
- Degree
- Successful primary teaching experience

#### **Skills and knowledge**

- Knowledge of the National Curriculum
- Knowledge of effective teaching and learning strategies
- A good understanding of how children learn
- Ability to adapt teaching to meet pupils' needs
- Understanding of inclusive practice and adaptive teaching strategies
- Ability to build effective working relationships with pupils



- Knowledge of guidance and requirements around safeguarding children
- Knowledge of effective behaviour management strategies
- Good ICT skills, particularly using ICT to support learning

### **Personal qualities**

- Commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
- High expectations for children's attainment and progress
- Reflective and open to professional feedback
- Ability to work under pressure and prioritise effectively
- Commitment to maintaining confidentiality, safeguarding and equality