



Stokesay Primary School
Market Street
Craven Arms
Shropshire
SY7 9NW

Executive Headteacher: Mr P O'Malley
Deputy Headteacher: Mr W Vaughan
Assistant Headteacher: Miss K Hadley

Stokesay Primary School

CARETAKER (Required January 2025)

Grade 4 SCP 5 to Grade 5 SCP 7
30 hours per week Monday-Friday

Stokesay Primary School, as part of the TrustEd Schools, is looking to appoint an enthusiastic, friendly, reliable and resourceful person as a Caretaker for our school. They will take pride in the site, have high standards and be proactive.

Contracted hours will be 30 hours per week (over 5 days) for 48 weeks per year. There is flexibility about when these hours are worked, which can be negotiated but you will be required to work during the school holiday period.

The successful candidate will:

- Be able to effectively manage the school site, buildings and grounds
- Be the principal key holder, responsible for access to, and security of, the school site including emergency and out of hours call-outs as required
- Carry out Health & Safety checks/procedures and maintain accurate ongoing records following full training.
- Take a pride in helping to maintain and develop our buildings and grounds
- Have good DIY skills, undertake a range of repairs, maintenance, painting and decorating
- Work effectively as part of a school team
- *Have the physical fitness to undertake some heavy lifting, moving & handling
- Arrange and supervise various external contractors on-site as and when required

We can offer:

- An excellent and rewarding working environment
- Positive, professional staff and delightful children
- Relevant ongoing training

Community – Responsibility – Honesty – Respect - Determination – Teamwork

Website: www.stokesayprimary.co.uk **Email:** admin@stokesayprimary.co.uk **Tel:** 01588 672275





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If this is something of interest, please come and meet the team and walk around the school. We are friendly and just want someone to look after our school and make it look the best that it can!

For further information and/or an application form please contact the school on 01588 672275 or email to admin@stokesayprimary.co.uk

The closing date: Monday 6th January
Interview Date: Wednesday 8th January

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

"The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

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